



PROPERTY ADDRESS: _____

TENANT/s: _____

LANDLORD/s: _____

All Keys Returned: Yes No
 Advised the tenant that missing keys will be invoiced to them or taken from bond

Carpet Cleaning & Pest Spray Receipts Provided (if applicable): Yes No

The tenant would like the final water usage: Taken from their bond Invoiced directly to them

The tenant would like to attend the vacate inspection: Yes No

Forwarding address: _____

Bank Details for Bond Return

Account Name: _____

Bank: _____ Account Type: _____

BSB: _____ Account Number: _____

Comments: _____

Tenant/s Signature: _____ Date: _____

Tenant/s Signature: _____ Date: _____

Agent/s Signature: _____ Date: _____